

Approved For Release 2001/05/23 : CIA-RDP83T00573R000600030026-8

UNCLASSIFIED				CONFIDENTIAL				SECRET			
OFFICIAL ROUTING SLIP											
TO	NAME AND ADDRESS					DATE		INITIALS			
1	D/OPD, 2D00 Hqs.							[Signature]			
2	EO					29 May		GD			
3											
4											
5											
6											
ACTION			DIRECT REPLY			PREPARE REPLY					
APPROVAL			DISPATCH			RECOMMENDATION					
COMMENT			FILE			RETURN					
CONCURRENCE			INFORMATION			SIGNATURE					
Remarks:											
FOLD HERE TO RETURN TO SENDER											
FROM: NAME, ADDRESS AND PHONE NO.								DATE			
EO/DDA, 7D24 Hqs. Y-6535								24 MAR 1977			
UNCLASSIFIED				CONFIDENTIAL				SECRET			

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File 1 DPA
or Sup to Art.
Agency
ODP #548/77

DDA 77-1613

21 MAR 1977

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Data Processing
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training
Assistant for Information
Office of General Counsel
Office of Inspector General

STATINTL

FROM : [REDACTED]
Executive Officer, DDA

SUBJECT : Procedure for Handling Requests for
Assistance to Other Federal Agencies

1. DDA offices have submitted through the DDA to OGC lists of the routine non-controversial types of assistance that are requested of them by other federal agencies. In a memorandum dated 21 March 1977, OGC has concurred in the offices' submissions and agrees that Office Directors may give approval for providing such assistance.

2. In certain gray areas where it is not clear as to whether or not assistance may routinely be given, such requests will be forwarded to the DDA for his approval. In such instances a copy of the request will be provided to OGC and OIG for their information.

STATINTL

3. [REDACTED] clearly delineates those types of assistance which must be forwarded through the DDA STATINTL OIG and OGC for their concurrence before DDA approval.

[REDACTED]